# Free School Meals at Braywood



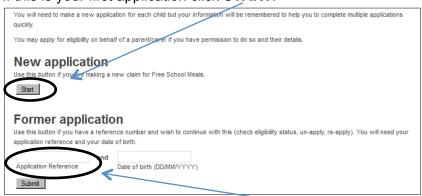
## How should I apply?

We now offer parents a free confidential online application process, this means you can check to see if you are eligible without discussing personal matters with the school. I can send you a more detailed guidance booklet for your information, or you can find it on the website

## Step 1 – log into the website https://www.cloudforedu.org.uk/ofsm/rbwm

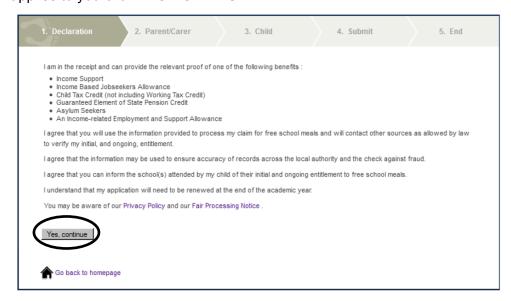
Step 2 – complete the application.

### If this is your first application click **START**.



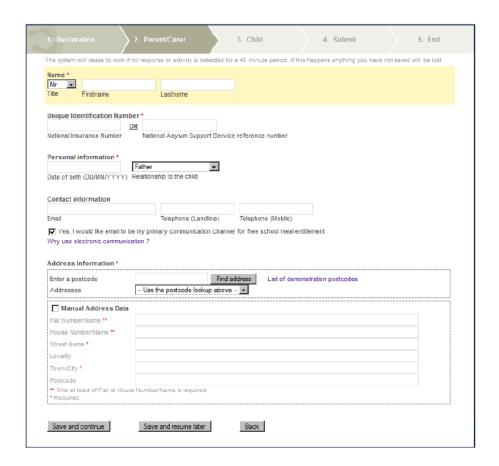
If you have applied in the past you will need that application's reference number.

This leads to page1 which outlines the eligibility criteria for Free School Meals, if you feel this applies to you click **YES CONTINUE**.



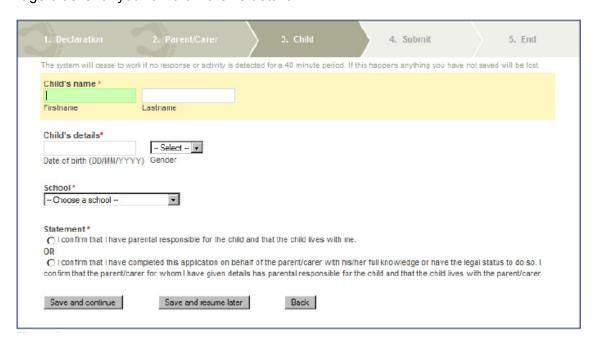
You can check the privacy and fair processing statements here, by clicking on the links in purple.

Page 2 asks for more information about the applicant – this is usually yourself, however you can apply on behalf of your child if they are the one that is eligible for the benefits.



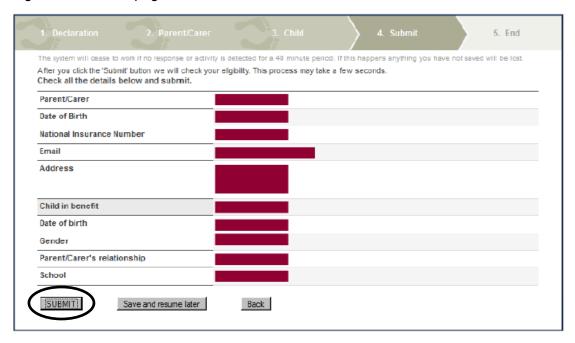
You can save your application at this point if you do not have all the information you need. If you are OK to continue you be moved onto page 3.

Page 3 asks for your child/children's details.



Again you can save and return to your application later, and /or return to the previous page. Once you save and continue you will be lead to page 4 that summarises your application.

Page 4 submission page.



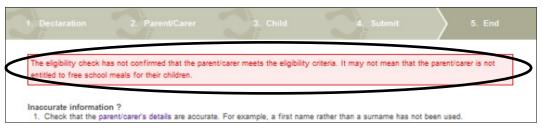
At this point you are submitting the application when you click on SUBMIT.

Page 5 will specify if your application has been successful.



The school will be told directly and we will write to outline the benefits we offer.

#### Or not



Please make a note of your application reference number if you think this is incorrect and come in to see us.

The system may be temporarily unable to process your application and will be resubmitted automatically. You will then be notified by email as will the school.

If you have any questions just ask me.

Office number 01628 623660 ask for the Bursar Office email fin.braywood@rbwm.org.uk